

**KINGWOOD TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA**

**Regular Meeting - December 12, 2023 7:00 p.m.**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was published in the *Hunterdon County Democrat*, on October 18, 2022.

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call Attendance
- IV. Performance by the Kingwood Chorus
- V. Recognition of the Public

For members of the Kingwood Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

**0167 PUBLIC PARTICIPATION IN BOARD MEETINGS** The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- 2. Each statement made by a participant shall be limited to three minutes' duration;
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
- 5. The presiding officer may: a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;

VI. School Business Administrator/Board Secretary - M. McCann

1. Informational Items:

- Wellness team met and reviewed the practices at school
- The following election results, as certified by the county clerk:

Resident:	Term
Shannon Sklodowsky	(3) Three year term
Mandi Valachovic	(3) Three year term
Geffrey Vitale	(3) Three year term

1. Motion to approve the following meeting minutes:

November 14, 2023 - Regular Meeting

*Roll Call Vote*

2. Motion to approve the November 2023 Payroll, FICA and DCRP as follows:

November 2023 Net Payroll	\$265,722.08
November 2023 Agency	\$156,490.19
November 2023 Board Share FICA	\$6,617.76
November 2023 State Share FICA	\$22,872.38
November 2023 Board Share DCRP	\$406.64
Total November 2023	\$452,109.05

*Roll Call Vote*

3. Motion to approve the following bill lists:

November 30, 2023	\$188,056.68
November 12, 2023	\$7,875.37

*Roll Call Vote*

4. Motion to approve the November 2023 line-item appropriation transfers as per the attached report.

*Roll Call Vote*

5. Motion to approve the Board Secretary and Cash Reconciler's reports:

**BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.10 (a);

**BE IT FURTHER RESOLVED** that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Cash Reconciler's for the month(s) of November 2023; and further recommends, in compliance with N.J.A.C. 6A: 23-2.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.10 (a), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

*Roll Call Vote*

VII. Chief School Administrator's Report- R. Falkenstein

- a. Motion to approve the following field trips for the 2023 - 2024 school year, as recommended by the Superintendent:

Location	Grade/Selection/Group
RVCC, Branchburg, NJ	Grade 1
Camp Bernie, Lebanon Township, NJ	Student Council

*Roll Call Vote*

- b. Motion to approve one (1) unfunded student, one (1) fifth grader, for the 2023 - 2024 school year, as recommended by the Superintendent.

*Roll Call Vote*

- c. Motion to approve the submittal of the ASSA report for the 2023 - 2024 school year, as recommended by the Superintendent

*Roll Call Vote*

- d. Motion to approve the attached shared services agreement between the Delaware Valley Regional High School Board of Education and Kingwood Township Board for the 2023- 2024 School Year for the following software, at a total cost of \$5,780.16 as recommended by the Superintendent.

Product:	Cost:
School Wires	\$1,317.16
Membean	\$1,582.00
Rubicon/Atlas	\$1,396.00
Securly	\$1,485.00

*Roll Call Vote*

- e. Motion to accept, with gratitude the donation of \$125.00 from the Veterans of Foreign Wars Post 757, as recommended by the Superintendent.

*Roll Call Vote*

- f. Motion to approve the Wellness Policy Assessment Tool as required triennially as part of the National School Lunch Program, as recommended by the Superintendent.

*Roll Call Vote*

- g. Motion to approve the School Safety Climate report for the 2023-2024 school year, as recommended by the Superintendent.

*Roll Call Vote*

VIII. Committee Reports

- 1. Communication/Education/Policy Committee (D Herbel, S. Daly-Padron, D. Frank, J. Jankech)

- a. Motion to approve the first reading of the following policies and regulations:

<b>Policy Number/Regulation Number</b>	<b>Title</b>
P3161	EXAMINATION FOR CAUSE
P3212	ATTENDANCE
R3324	RIGHT OF PRIVACY
P4161	EXAMINATION FOR CAUSE
R4212	ATTENDANCE
P4324	RIGHT OF PRIVACY
P8500	FOOD SERVICES
R1642.01	SICK LEAVE
R3212	ATTENDANCE
R4212	ATTENDANCE

*Roll Call Vote*

- 2. Personnel Committee (S. Sklodowsky, K. Bloom, R. Pitzner)

- a. Motion to approve the travel and expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms, as recommended by the Superintendent.

*Roll Call Vote*

- b. Motion to approve the following staff for additional hours at the contractual rate of \$50.00 per hour, as recommended by the Superintendent.

STAFF	NOT TO EXCEED	REASON
Alysia Lederach	\$150.00	Curriculum Development
Erin Leber	\$300.00	Curriculum Development

*Roll Call Vote*

- c. Motion to approve the increase of the school secretary substitute rate to \$20.00 per hour, as recommended by the Superintendent.

*Roll Call Vote*

- d. Motion to approve of following stipend position for the 2023 - 2024, school year, as per the 2023 - 2024 negotiated contract between the Kingwood Township Board of Education and the Kingwood Township Education Association, as recommended by the Superintendent:

Group	Advisor	Stipend
Chorus	Gina Niedziejko	\$2,900.00

*Roll Call Vote*

3. Operations Committee (K. Bloom, J. Jankech, J. Fyock, G Vitale)
- a. Motion to accept the FEC letter dated November 30, 2023 for a ROD grant Roof Replacement, state project 2450-050-23-R501, for state funding up to the amount of \$256,880.00, with an estimated project cost of \$385,320.00.

*Roll Call Vote*

- b. Motion to accept the FEC letter dated November 30, 2023 for a ROD grant HVAC Replacement, state project 2450-050-23-R503, for state funding up to the amount of \$65,500.00, with an estimated project cost of \$162,500.00

*Roll Call Vote*

- c. Motion to approve the Speizle Architectural Group contract for the professional services in connection with the roof replacement project, at a cost of \$43,150.00.

*Roll Call Vote*

- d. Motion to approve the Speizle Architectural Group contract for professional services in connection with a HVAC replacement project, at a cost of \$13,150.00.

*Roll Call Vote*

- e. Motion to accept the motion to approve the following resolution:

***WHEREAS***, the Kingwood Township Board of Education solicited for quotes for Garbage Removal for the Kingwood Township Elementary School to the following vendors; and

*Republic Services of NJ, LLC*  
*Clinton, NJ*

*L.M.R*  
*Phillipsburg, NJ*

***WHEREAS***, Republic Services of NJ, LLC submitted the lowest quote, with a base bid of \$705.00 per month, from January 2024 - December 2024, for one (1) six cubic yard container for Recyclables, and two (2) six cubic yard containers for Refuse and Rubbish, to be picked up twice weekly, with at least a two (2) day interval between pick ups during the school year;

***WHEREAS***, Republic Services of NJ, LLC. submitted an Alternate Quote #4, for \$75.00 from January 2024 - December 2024, for extra garbage collection, as requested, per the six (6) cubic yard container.

***WHEREAS***, Republic Services of NJ, LLC. submitted an Alternate Quote #5, for \$700.00 from January 2024 - December 2024, for extra garbage collection, as requested, per thirty (30) cubic yard container, including all tonnage.

***NOW, THEREFORE, BE IT RESOLVED*** that the Board hereby awards a single bid for the Garbage Removal to Republic Services of NJ, LLC which includes the base bid of \$705.00 per month, from January 2024 - December 2024, for one (1) six cubic yard container for Recyclables, and two (2) six cubic yard containers for Refuse and Rubbish, to be picked up twice weekly, with at least a two (2) day interval between pick ups during the school year; which is Alternative Bid 1 and Alternative Bid . Alternative Bid 4 and Alternative Bid 5 are accepted on an as needed basis.

*Roll Call Vote.*

4. Finance/Budget Committee (R. Pitzner, K. Bloom, J. Fyock)

- a. Motion to approve the Corrective Action Plan from Comprehensive Equity Annual Financial Report (CAFR) to address the recommendation made.

*Roll Call Vote*

- b. Motion to approve the attached budget calendar for the 2024 - 2025 Fiscal Year.

5. Standing Committee Reports

- 1. Hunterdon County School Boards (D. Frank)
  - 2. NJ School Boards (K. Bloom)
  - 3. Hunterdon County ESC (D. Herbel)
  - 4. KTS PTA (G. Vitale)
- 1. New Business
  - 2. Old Business
  - 3. Recognition of the Public